



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 3rd May 2022** at **7.30pm in the Committee Room, Offham Village Hall**

Offham Parish Council wants to control the numbers of people physically in the Committee Room due to Covid 19. Please make written representations on issues rather than attending in person. If it is absolutely necessary for you to attend in person, please notify the Clerk in advance

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 26th April 2022

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the meeting held on 5th April 2022 for signature
3. **EXTERNAL REPORTS**
 - a. County Councillors
 - b. Borough Councillors
 - c. Police
4. **PLANNING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
 - i. **TM/22/00630/RD - Luna Barn, Church Road** - Details of planning condition 5 (landscaping and boundary treatment) and condition 6 (Foul Water Drainage) submitted pursuant to planning permission 21/00898/FL (Demolition of existing redundant outbuildings and erection of a new 3 bed/6 person single storey dwelling, together with a 1 bed/2 person family annex, garage accommodation and associated landscape works) – 16.05.22
 - b. Approvals
 - i. **TM/22/00579/TNCA - Teston Cottage, Teston Road** - Pendula Birch- Fell, T2 Cherry & Wisteria- Prune away from property, T3 Acer- Prune by 10% (starting height 4.5m to 4m), T4 Acer- Prune by 30% (starting height 4.5m to 3m), T5 Conifer- Remove and T6 Purple Plum Reduce by 20% (starting height 6m to 5m)
 - ii. **TM/22/00054/FL - Quintain House, Teston Road** - Single storey rear extension to provide a dining room and reconfigured kitchen; including re-roofing existing flat roof extension; rationalisation of drainage pipework at the rear of the house
 - iii. **TM/22/00055/LB - Quintain House, Teston Road** - Listed Building Application: single storey rear extension to provide a dining room and reconfigured kitchen; including re-roofing existing flat roof extension; rationalisation of drainage pipework at the rear of the house
 - iv. **TM/22/00059/LB - Quintain House, Teston Road** - Listed Building Application: Upgrade the covers to the two existing cellar hatches
 - c. Refusals
 - d. Any other planning matters
 - i. **TM/22/00262/TNCA – Offham Place Cottage, Teston Road** -T1 Magnolia: Fell (becoming oversized for the garden) T2 Indian Bean (in garden of Teston cottage): Remove 2 x low limbs and reduce height by 1m and width by 1.5m (to create space in the garden and maintain the tree in line with surroundings) T3 Red Robin: Fell (client would like to make changes in the garden).
APPLICATION WITHDRAWN
5. **MATTERS ARISING**
 - a. To consider and co-opt Parish Councillors to fill vacancies following resignation and retirement
 - b. To discuss Queen's Jubilee Street Party 05.06.22
 - c. To receive update on First Registration of Village Hall
 - d. To receive details of repairs for The Well on The Green
6. **OPEN FORUM** - Public Participation Session
7. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm
 - i. Quarry

- ii. IVC Waste Management
- iii. AD Plant
- b. Offham Landfill Site
- c. Offham Village Hall

8. MONTHLY CHECK-LIST

- a. To note any Highways, Footpaths and Footways problems (www.kent.gov.uk/roads-and-travel/report-a-problem)
- b. To receive update on Maintenance Contract
- c. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees

9. EVENTS. To receive reports on past events and to discuss events coming soon

- a. Men's Shed – The Kings Arms – Every Thursday
- b. Annual Parish Meeting 08.04.22
- c. May Day 30.04.22
- d. End of Year 2021-2022 Internal Audit – 12.05.22
- e. TMBC Parish Partnership Panel 26.05.22
- f. Queens Jubilee Street Party 05.06.22
- g. Offham Society Lazy Sunday Jazz 26.06.22
- h. Lawn Treatment 30.06.22
- i. Photo Competition and 2023 Calendar

10. FINANCIAL INFORMATION

- a. To receive bank statements, consider and approve financial statements and to monitor budget
- b. To consider and approve invoice payments
- c. To sign Unity Trust Forms to remove Brian Jones and add Cllr Scullion as signatories
- d. To approve the Statement of Internal Control, Supporting Statement, Fixed Asset Register and Public Land 2021-2022
- e. To Approve end of Year Financial Statement 2021-2022
- f. Pension – Re-enrolment Duties as an employer Confirmed
- g. To consider any other financial matters

11. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting - Tuesday 14th June 2022 at 7.30pm