

MINUTES of OFFHAM PARISH COUNCIL meeting
Held on **Tuesday 3rd May 2022 at 7.30PM** in The Committee Room, Offham Village Hall

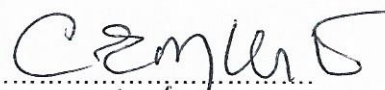
Councillors Present:

Cllr R Taylor (Vice Chairman)
Cllr P Bailey
Cllr A Marchant
Cllr M Scullion

Also in attendance:

1 member of public
L Mackie (Clerk)

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
There were apologies from Cllr C Unter (illness) County Councillor Sarah Hohler, Borough Councillors A Kemp and P Montague. There were no Declarations of Interest.
2. **ELECTIONS**
 - i. Cllr Unter has agreed to his name being put forward as Chairman. Cllr Taylor nominated Cllr Unter and Cllr Bailey seconded the nomination. All Cllrs voted in favour of Cllr Unter being Chairman.
 - ii. Vice-Chairman – To receive nominations and vote on appointment. Cllr Taylor has agreed to being put forward to continue as Vice-Chairman. Cllr Bailey nominated Cllr Taylor and Cllr Marchant seconded the nomination. All Cllrs voted in favour of Cllr Taylor being Vice-Chairman.
 - iii. Appointment of representatives to external bodies and wardens
It was AGREED that the existing representatives and wardens continue in their current roles. This would be reconsidered at the next meeting when Cllr Unter is in attendance and two new Councillors have been co-opted.
3. **APPROVAL OF MINUTES OF ANNUAL PARISH COUNCIL MEETING FOR 2021-2022**
It was **RESOLVED** that the minutes of the Annual Parish Council Meeting of **4th May 2021** be approved and signed as an accurate record.
4. **PARISH COUNCIL CHAIRMAN'S REPORT 2021-2022**
Cllr Unter has circulated his Annual Report to Cllrs and this will be made available on the Parish Council website.
5. **FINANCIAL STATEMENT 2021-2022**
The financial statement was considered and approved and is appended to the Minutes.
6. **QUESTIONS FROM THE PUBLIC**
There were no questions.

Signed..... 
Dated 14/6/22

Minutes of Offham Parish Council Meeting Cont'd

Offham Parish Council - End of Financial Year 2021-2022

Balances held				
	Unity Trust Bank		£ 33,643.05	33,643.05
Less: any unrepresented payments at 31 March 2022				
Date	Payee	Description	Amount	
		Salary, expenses, allowance March 2022	£ 936.65	
	Clerk	PAYE and NI March 2022	£ 312.95	
	HMRC	Registration of Village Hall	£ 1,276.00	
	Surrey Hills Solicitors			
			£ 2,525.60	
				31,117.45
Total Receipts for Year				
	TMBC	Precept	21,885.00	
	Nat West	Bank Interest	-	
	Various	Other	1,025.00	
	Various	Rent and Wayleaves	30.66	
	Various	Village Projects	801.24	
	Inland Revenue	VAT reclaim	683.30	
		TOTAL RECEIPTS	24,425.20	
Total Payments for Year				
	Clerk/HMRC	Salary, expenses, employment costs	10,584.48	
	Various	Consumables and Office Supplies	91.22	
	KALC	Training	261.00	
	Various	CIIs Expenses	-	
	Village Hall Committee	Hall Hire	9.50	
	Village Hall Committee	Donation	1,000.00	
	Misc	Donations	350.00	
	Misc	Subscriptions	366.64	
	Misc	SID	-	
	Misc	Parish Property	69.99	
	Misc	Village Projects	641.34	
	Misc	Open Spaces	5,370.00	
	Misc	Play Area	104.50	
	Church	Churchyard Gardening	1,000.00	
	Various	APM	-	
	Broker Network Ltd	Insurance	1,227.36	
	Misc	Audit	90.00	
	Various	Professional fees & Admin	2,108.85	
	Other	Various	175.00	
	VAT		584.28	
		TOTAL PAYMENTS	24,034.16	
Balance carried forward		Balance B/F from 2020/22	30,726.41	
		Plus receipts	24,425.20	
		Less Payments	24,034.16	
			31,117.45	
RESERVES				
		Village Projects	6,122.04	
		Play Area Sinking Fund 2019/2020	5,000.00	
		Play Area Sinking Fund 2020/2021	5,000.00	
			16,122.04	
		Balance		14,995.41