



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 6th September 2022 at 7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 31st August 2022

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the meeting held on 5th July 2022 for signature
3. **EXTERNAL REPORTS**
 - a. County Councillors
 - b. Borough Councillors
 - c. Police
4. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm
 - i. Quarry
 - ii. IVC Waste Management
 - iii. AD Plant
 - b. Offham Landfill Site
 - c. Offham Village Hall
5. **PLANNING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
 - i. **TM/22/01808/TNCA - Godwell Farm, Church Road - T1 Yew** - To remove significant sized deadwood from eastward side of crown. Encroaching lateral branches to be cut back on westward side of crown to allow a 1.5m clearance of building profile. G1 - Group of Hazel stools - Approximately 24 previously coppiced Hazel stools, regrowth currently at 6ft in height and 2.5cm girth. To remove and grind out stumps
 - ii. **TM/22/01780/TPOC - Land Adjoining Quintain Coach House, North Meadow - T1 - Lime Tree:** re-pleach back to previous points approximately a 25% reduction of upper and lower crown. T16 of Tree Preservation Order
 - b. Approvals
 - i. **TM/22/00433/FL - 3 Bramble Hall Cottages, Comp Lane** - Demolition of single storey rear and side additions and garage. Erection of single storey rear extension and two storey side extension
 - ii. **TM/22/01164/LB - Quintain House, Teston Road** - Listed Building Application: Single storey rear extension to provide a dining room and reconfigured kitchen; including reroofing existing flat roof extension; rationalisation of drainage pipework at the rear of the house. Amendment to TM/22/00055/LB
 - iii. **TM/22/01198/FL - The Old Rectory, Aldon Lane** - Erection of a flat roofed wrought iron porch on the kitchen entrance
 - iv. **TM/22/01199/LB - The Old Rectory, Aldon Lane** - Listed Building Application: erection of a flat roofed wrought iron porch on the kitchen entrance
 - v. **TM/22/00630/RD - Luna Barn, Church Road** - Details of planning condition 5 (landscaping and boundary treatment) and condition 6 (Foul Water Drainage) submitted pursuant to planning permission 21/00898/FL (Demolition of existing redundant outbuildings and erection of a new 3 bed/6 person single storey dwelling, together with a 1 bed/2 person family annex, garage accommodation and associated landscape works)
 - vi. **TM/22/01412/TNCA - The Green** - T1 Cherry tree - re-prune to previous cut back points as the tree is getting hit by tall vehicles- approximately a 20% all over reduction. T2 Whitebeam, cut back to previous cut back points- approximately a 20% all over reduction
 - vii. **TM/22/01410/TPOC - Cover Point, Church Road** - T1 Sycamore tree, take down to ground level due to large cavity approx 8 feet up on the trunk
 - viii. **TM/22/01400/FL - 12 Pepingstraw Close** - Demolition of existing garage and side extension behind, to be replaced with a 2 storey side extension, retaining side access, and a rear single storey extension to enlarge the kitchen/ dining area

- ix. **TM/22/01351/FL – Blue Hills, North Meadow** – Single storey side extension to connect to existing extension
- x. **TM/22/01334/LB - The Oast House, Aldon Lane** - Listed Building Application: Proposed replacement of 35 no. windows, 2 no. doors and 1 no. French doors
- c. Refusals
- d. Any other planning matters
 - i. **TM/21/01259 (KCC/TM/0090/2021) - Offham Solar Park** – to consider response to the Secretary of State for Levelling Up, Housing and Communities
 - ii. **TM/22/01458/FL - 1 Quarry View Cottages, Comp Lane** - Demolition of existing out buildings and replace with new outbuilding garden office, storage and gym (No objections)
 - iii. **TM/22/01590/LB - Quintain Coach House, North Meadow** - Listed building Application: Removal of existing felted flat roof to side porch and replace with a clay tiled pitched roof and addition of 2 casement windows to the side of the (no objections)
 - iv. **TM/22/01718/LDP - The Retreat, Comp Lane** - Lawful Development Certificate Proposed: Erection of a single storey garage building (no objections)

6. MATTERS ARISING

- a. To receive details of Parish Councillor Resignation and Retirement
- b. Appointment of representatives to external bodies and wardens
- c. To discuss traffic exiting The Wright Event onto Teston Road
- d. Licence to Cultivate Teston Road gateways at Aldon Lane and Spadework
- e. To consider resident's request for access across The Village Green
- f. To receive details of repairs for The Well on The Green
- g. To consider adoption of Kent Model Code of Conduct or TMBC Code of Conduct
- h. To discuss Highways Improvement Plan
- i. To consider details of complaint about parking on Teston Road and the Village Green and Ball Games on The Village Green
- j. To discuss complaint about Kings Arms
- k. Fire Hydrant Inspections

7. OPEN FORUM - Public Participation Session

8. MONTHLY CHECK-LIST

- a. GDPR Updates
- b. To note any Highways, Footpaths and Footways problems (www.kent.gov.uk/roads-and-travel/report-a-problem)
- c. To receive update on Maintenance Contract
- d. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- e. Replacement of damaged swings

9. EVENTS. To receive reports on past events and to discuss events coming soon

- a. Men's Shed – The Kings Arms – Every Thursday
- b. TMBC Parish Partnership Panel – 01.09.22
- c. Kent Churches Ride and Stride Event 11.09.22
- d. Race Night run by The Malling Lions – 17.09.22
- e. Village Green Lawn Treatment – 22.09.22
- f. Steam Rally – 23.10.22
- g. Photo Competition and 2023 Calendar

10. FINANCIAL INFORMATION

- a. To receive update on Parish Councillor Signatories with Unity Trust
- b. To consider future funding of The Men's Shed
- c. To consider and approve OPC Insurance 30.09.21-01.10.22
- d. To receive bank statements, consider and approve financial statements and to monitor budget
- e. To consider and approve invoice payments
- f. To consider any other financial matters

11. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting - Tuesday 4th October 2022 at 7.30pm