



## To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 1<sup>st</sup> November 2022 at 7.30pm in the Committee Room, Offham Village Hall**

*Lynne Mackie*

Lynne Mackie, Parish Council Clerk

Date of Issue: 26<sup>th</sup> October 2022

### AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the meeting held on 6<sup>th</sup> September 2022 for signature
3. **EXTERNAL REPORTS**
  - a. County Councillors
  - b. Borough Councillors
  - c. Police
4. **PARISH COUNCILLOR REPORTS:**
  - a. Blaise Farm
    - i. Liaison Meeting 22.03.23
    - ii. Quarry
    - iii. IVC Waste Management
    - iv. AD Plant
  - b. Offham Landfill Site
  - c. Offham Village Hall
5. **PLANNING:** (available to view at [www.tmbc.gov.uk](http://www.tmbc.gov.uk) or [www.kent.gov.uk](http://www.kent.gov.uk))
  - a. New Applications
    - i. **TM/22/02200/TNCA - The Oast House, Aldon Lane** - G1 - Leylandii hedge to be reduced in height from approx 50ft to approx 8ft. Where previously done before. G2 - Group of 3 Leylandii Fell. G3 - Group of 2 Leylandii Fell. T1 - Leylandii Fell. T2 - Leylandii Fell
    - ii. **TM/22/02218/FL - Teston Cottage, Teston Road** - New enlarged roof to create a loft bedroom over existing kitchen, new traditional dormer to garden side, new flat roof to extend over existing utility, forming distinct separation between historic front house and new rear extension
    - iii. **TM/22/02219/LB - Teston Cottage, Teston Road** - Listed Building Application: New enlarged roof to create a loft bedroom over existing kitchen, new traditional dormer to garden side, new flat roof to extend over existing utility, forming distinct separation between historic front house and new rear extension
  - b. Approvals
    - i. **TM/22/01808/TNCA - Godwell Farm, Church Road** - T1 Yew - To remove significant sized deadwood from eastward side of crown. Encroaching lateral branches to be cut back on westward side of crown to allow a 1.5m clearance of building profile. G1 - Group of Hazel stools - Approximately 24 previously coppiced Hazel stools, regrowth currently at 6ft in height and 2.5cm girth. To remove and grind out stumps
    - ii. **TM/22/01780/TPOC - Land Adjoining Quintain Coach House, North Meadow** - T1 - Lime Tree: re-pleach back to previous points approximately a 25% reduction of upper and lower crown. T16 of Tree Preservation Order
    - iii. **TM/22/01197/FL - The Old Rectory, Aldon Lane** - Construction of a timber framed extension to an existing store, as well as the erection of an open-ended lean-to and toilet
    - iv. This application was previously considered by the Parish Council with no objections. It was then taken off the planning list due to an issue with fees, but has now been listed again
  - c. Refusals
  - d. Any other planning matters
    - i. **TMBC Local Plan – Regulation 18 Consultation**  
<https://www.tmbc.gov.uk/downloads/file/2216/regulation-18-local-plan-2022>
    - ii. **Kentfield Farm TM/19/01573/FL and TM/21/02186/FL**
    - iii.

- iv. **TM/22/02045/TNCA - Junipers, The Green** - T1 Sycamore, dismantle to crown level due to its size and how much of the garden it is taking over -replant with an Oak or Field Maple. T2 Horse Chestnut, raise lower crown to 6 metres to allow more light onto the seating area and shrub beds underneath (no objections)

## **6. MATTERS ARISING**

- a. To consider and co-opt new Councillors
- b. To receive report about Oak Tree – Pepingstraw Close
- c. Play Area Annual Inspection – 2<sup>nd</sup> November 2022
- d. To receive details of repairs for The Well on The Green
- e. To discuss Highways Improvement Plan
- f. Southern Gas Networks – Teston Road Gas Governor
- g. Fire Hydrant Inspections
- h. To discuss Maintenance Contract 2023
- i. To consider adoption of Kent Model Code of Conduct or TMBC Code of Conduct
- j. Kent Minerals and Waste Local Plan and Kent Mineral Sites Plan

## **7. OPEN FORUM - Public Participation Session**

## **8. MONTHLY CHECK-LIST**

- a. GDPR Updates
- b. To note any Highways, Footpaths and Footways problems ([www.kent.gov.uk/roads-and-travel/report-a-problem](http://www.kent.gov.uk/roads-and-travel/report-a-problem))
- c. To receive update on Maintenance Contract
- d. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- e. Replacement of damaged swings

## **9. EVENTS.** To receive reports on past events and to discuss events coming soon

- a. Kent Highways Seminar 11.10.22
- b. Steam Rally – 23.10.22
- c. Remembrance Service
- d. Lighting of the Christmas Tree (04.12.22)
- e. Carols in the Pub (14.12.22)
- f. Postponed Race Night run by OPC with The Malling Lions
- g. Coronation Celebration
- h. Men's Shed – The Kings Arms – Every Thursday
- i. 2023 Calendar

## **10. FINANCIAL INFORMATION**

- a. To receive update on Parish Councillor Signatories with Unity Trust
- b. To consider future funding of The Men's Shed
- c. To receive bank statements, consider and approve financial statements and to monitor budget
- d. To consider and approve invoice payments
- e. To consider any other financial matters

## **11. AGENDA ITEMS FOR NEXT MEETING**

Date of Next Monthly Meeting - Tuesday 6<sup>th</sup> December 2022 at 7.30pm