



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 16th January 2023 at 7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 11th January 2023

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the meeting held on 6^h December 2022 for signature
3. **EXTERNAL REPORTS**
 - a. County Councillors
 - b. Borough Councillors
 - c. Police
4. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm
 - i. Liaison Meeting 22.03.23
 - ii. Quarry
 - iii. IVC Waste Management
 - iv. AD Plant
 - b. Offham Landfill Site
 - c. Offham Village Hall
5. **PLANNING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications:
 - i. **TM/22/02873/FL - Kingscot ,Tower Hill** - Demolition of existing single storey side extension and replacement two storey side extension. Refurbishment, conservation and repair works to listed property including replacement of asbestos garage roof, new driveway gate and associated landscaping. Demolition of existing shed and replacement single storey detached annexe
 - ii. **TM/22/02874/LB - Kingscot, Tower Hill** - Listed Building Application: Demolition of existing single storey side extension and replacement two storey side extension. Internal alterations, refurbishment, conservation and repair works to listed building. Replacement of asbestos garage roof, new driveway gate and associated landscaping. Demolition of existing shed and replacement single storey detached annexe
 - b. Approvals
 - i. **TM/22/00477/FL- Cold Store East Of The Applehouse, Aldon Lane** - Change of use of redundant cold store into 1no. dwellinghouse
 - ii. **TM/22/02202/LB - Orchard Place Cottage, Comp Lane** - Listed Building Application: Repairs to timber frame, replacement of cement render with lime render, replacement of windows, improvement of thermal properties by the introduction of vapour permeable insulation, rewire and provision of electric heating, provision of wood burning stoves, roof recovering, replacement of concrete and suspended timber floor with limecrete floor, provision of a first floor shower room and repairs to lime plaster and wattle and daub
 - c. Refusals
 - d. Any other Planning Matters
 - i. **TM/22/02601/FL -Spadework Ltd, Teston Road** - Retrospective approval for amendments to planning consent TM/17/03240/FL including a single storey office extension to east elevation, freestanding modular toilets, omission of enclosure to covered walkways, new open canopy to south elevation, and relocation of two parking bays (NO OBJECTIONS)
6. **MATTERS ARISING**
 - a. To appoint Vice-Chairman
 - b. To consider Offham Society Request to Use Cosgrave Field 16.07.23
 - c. KALC and Offham Community Award
 - d. To approve terms of reference for Highways Working Group

- e. To discuss condition of Hayes Lane
- f. Buses: 58 and 70
- g. Gas Works on The Village Green
- h. Defibrillator Training
- i. Councillor Training

7. OPEN FORUM - Public Participation Session

8. MONTHLY CHECK-LIST

- a. GDPR Updates
- b. To note any Highways, Footpaths and Footways problems (www.kent.gov.uk/roads-and-travel/report-a-problem)
- c. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- d. To discuss play area repairs and replacement plans

9. EVENTS. To receive reports on past events and to discuss events coming soon

- a. Carols in the Pub (14.12.22)
- b. Race Night run by OPC with The Malling Lions 14.01.23
- c. TMBC Parish Partnership Panel 09.02.23
- d. Men's Shed – The Kings Arms – Every Thursday
- e. 2023 Calendar Sales and Money
- f. APM 2023

10. FINANCIAL INFORMATION

- a. To receive update on Parish Councillor Signatories with Unity Trust
- b. To receive bank statements, consider and approve financial statements and to monitor budget
- c. To consider and approve invoice payments
- d. To consider and approve budget 2023-2024
- e. To consider and approve Precept request 2023-2024
- f. Notification of External Auditor Appointment for Smaller Authorities: Mazars LLP
- g. To consider any other financial matters

11. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting - Tuesday 7th February 2023 at 7.30pm