



## To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 5<sup>th</sup> September 2023 at 7.30pm in the Committee Room, Offham Village Hall**

*Lynne Mackie*

Lynne Mackie, Parish Council Clerk

Date of Issue: 30<sup>th</sup> August 2023

### AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the Meeting held on 4th July 2023 for signature
3. **EXTERNAL REPORTS**
  - a. County Councillor
  - b. Borough Councillors
  - c. Police
4. **PARISH COUNCILLOR REPORTS:**
  - a. Blaise Farm (13.09.23)
    - i. Quarry
    - ii. IVC Waste Management
    - iii. AD Plant
  - b. Offham Landfill Site
  - c. Offham Village Hall
  - d. Offham Primary School
5. **PLANNING AND LICENSING:** (available to view at [www.tmbc.gov.uk](http://www.tmbc.gov.uk) or [www.kent.gov.uk](http://www.kent.gov.uk))
  - a. New Applications
    - i. **TM/23/01716/FL - Woodmans, Teston Road** - To change the roof orientation over the existing kitchen and downstairs bathroom to give a new master bedroom and ensuite in the new roof spaces at first floor level
    - ii. **TM/23/01736/FL - Orchard Place Farm, Comp Lane** - New storage building (cold store) following demolition of old store, coldstore and stables
  - b. Approvals
    - i. **TM/22/02842/FL - Cold Store East Of The Applehouse, Aldon Lane** - Demolition of existing cold stores and erection of a two storey, two bedroom dwelling, office/store and garage
    - ii. **TM/23/00624/FL - Wrotham Heath Golf Club** - Demolition of existing compound buildings and replace with overflow carpark. Erection of a storage barn. Installation of two Portakabins on existing concrete base (Revision to approved TM/22/01205/FL)
    - iii. **TM/23/00725/MIN - Blaise Farm Quarry** - Consultation by KCC: Details of proposed trial blasts using 25kg maximum instantaneous charge (MIC) pursuant to condition 18 of planning permission TM/88/1002 (KCC reference TM/88/1002/R18A - TM/0051/2023)
    - iv. **TM/23/01295/FL – Woodmans, Teston Road** – Proposal to reinstate the existing house after fire damage, namely re-building the various roof forms over the property, making it structurally sound and habitable
    - v. **TM/23/01396/TNCA - Cedar Lodge, The Green** - T.1 Holly Tree - raise lower crown to approx 8 ft, reduce in height by approx 10 ft and shape. T.2 Beech Tree - dismantle to ground level (damage to trunk and leaning heavily over neighbouring garden). T.3 Holly Tree - dismantle to ground level (leaning over neighbouring garden and the adjoining fence) – No objections
    - vi. **TM/23/01591/TNCA - Southern Water Pump House, Aldon Lane** - Removal of the Laurel hedge around the 2nd site Gate nearest to the pump house so the gate can be repaired - At present it won't close
  - c. Refusals
    - i. **TM/23/01228/LDP - Stocketts, Aldon Lane** - Lawful Development Certificate Proposed: Erection of a detached garage incidental to the main dwelling and driveway to provide vehicle access (Resubmission of TM/23/00920/LDP).
  - d. Any other Matters and Licensing Matters
    - i. To consider a Neighbourhood Plan
    - ii. **TM/23/01360/FL - Blaise Farmhouse, Tower Hill** - Demolition of existing bungalow and outbuilding; replacement dwelling, garage and associated landscaping (No objections) – **Application Withdrawn**

- iii. **TM/23/01456/FL - Raglands, Church Road** - Erection of a one bedroom single storey garden annexe **(no objections)**
- iv. **TM/23/00133/FL - Godwell Oast, Church Road** - Removal of condition 6 (contamination) pursuant to planning permission TM/22/00606/FL Conversion of part Barn to 4 bed dwelling, addition of glazed link to existing disconnected Oast Kiln, changes to internal arrangements to existing Barn conversion to dwelling, replacement of all external window and doors, demolition of existing external store and garaging building and replacement with new external store and garaging building  
– **Application Withdrawn**

## **6. MATTERS ARISING**

- a. To consider co-option of a new Councillor
- b. To note the sale of Church Farm
- c. To discuss and agree laying the Wreath on behalf of the Parish Council – Remembrance Service
- d. Highways Working Group and Highways Improvement Plan, Highways Working Group and Speedwatch
- e. To receive update about KCC Licence to Cultivate Village Gateways
- f. To receive update - Village Green Lease (SGN)
- g. To consider and approve contribution towards refreshments for Christmas Lights and Carols in the Pub
- h. To Consider TMBC Climate Change Strategy
- i. KCC Local Transport Plan Consultation (18.09.23)
- j. To receive update on repairs to The Well on The Green
- k. To consider Parish Council Meeting November 2023
- l. To discuss Village Emails

## **7. OPEN FORUM - Public Participation Session**

## **8. MONTHLY CHECK-LIST**

- a. To note any Highways, Footpaths and Footways problems ([www.kent.gov.uk/roads-and-travel/report-a-problem](http://www.kent.gov.uk/roads-and-travel/report-a-problem))
- b. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- c. To receive Maintenance Contract Update
- d. To discuss play area repairs and replacement plans

## **9. EVENTS.** To receive reports on past events and to discuss events coming soon

- a. TMBC Parish Partnership Panel – 31.08.23
- b. NHS Health Checks – Offham Village Hall – 15.09.23
- c. KALC Clerk’s Conference 27.09.23
- d. Steam Rally
- e. Annual Play Area Safety Inspection – due November
- f. Christmas Lights 03.12.23
- g. Carols in the Pub 21.12.23
- h. Men’s Shed – The Kings Arms – Every Thursday
- i. 2024 Calendar
- j. To consider Fund Raising Event (Race Night) 2024

## **10. FINANCIAL INFORMATION**

- a. To receive bank statements, consider and approve financial statements for signature and monitor budget
- b. To consider and approve invoice payments
- c. To consider and approve insurance renewal (01.10.23)
- d. To consider any other financial matters

## **11. AGENDA ITEMS FOR NEXT MEETING**

Date of Next Monthly Meeting - **Tuesday 3<sup>rd</sup> October 2023** at 7.30pm