



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 9th January 2024 at 7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 3rd January 2024

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the Meeting held on 5th December 2023 for signature
3. **EXTERNAL REPORTS**
 - a. County Councillor
 - b. Borough Councillors
 - c. Police
4. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm
 - i. Quarry
 - ii. IVC Waste Management
 - iii. AD Plant
 - b. Offham Landfill Site
 - c. Solar Park
 - d. Offham Village Hall
 - e. Offham Primary School
5. **PLANNING AND LICENSING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
TM/23/03383/HH - Stocketts, Aldon Lane - Remodeling and realignment of the existing access to allow vehicles to enter from the east, including replacement of the existing frontage wall and erection of new railings and electric gates
 - b. Approvals
 - c. Refusals
 - d. Any other Matters and Licensing Matters
TM/23/03246/HH - Stocketts, Aldon Lane - Erection of a garage and home gym incidental to the main dwelling and creation of hardstanding (alternative to 23/01907/LDP) (Objections)
6. **MATTERS ARISING**
 - a. To consider co-option of new Parish Councillor
 - b. To consider KALC Community Awards Scheme and Offham Village Awards
 - c. Parish Councillor Areas of Responsibility: Representatives and Wardens
 - d. Defibrillator – to approve purchase of new batteries and paediatric pads
 - e. To receive confirmation of completion of Village Green Lease with SGN
 - f. To consider Parish Council's Postal Address
 - g. To consider an Offham Resilience/Emergency Plan
 - h. To consider Climate Change Strategy
 - i. To note short term closure of Recreation Ground Car Park in January to enable play area refurbishment works
7. **OPEN FORUM** - Public Participation Session
8. **MONTHLY CHECK-LIST**
 - a. To note any Highways, Footpaths and Footways problems (www.kent.gov.uk/roads-and-travel/report-a-problem)
 - b. To discuss Highways Improvement Plan
 - c. To receive reports about Speedwatch
 - d. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
 - e. To consider Maintenance Contract 2024
 - f. To discuss play area replacement project

9. EVENTS. To receive reports on past events and to discuss events coming soon

- a. Annual Parish Meeting
- b. Carols in the Pub 21.12.23
- c. Aldon Lane Road Closure 31.01.24 - 01.02.24 (Openreach)
- d. Men's Shed – The Kings Arms – Every Thursday
- e. To consider Fund Raising Event (Race Night) 2024

10. FINANCIAL INFORMATION

- a. To receive update on Parish Councillor Signatories with Unity Trust
- b. To receive bank statements, consider and approve financial statements for signature and monitor budget
- c. To consider and approve invoice payments
- d. To consider and approve budget 2023-2024
- e. To consider and approve Precept request 2023-2024
- f. To consider any other financial matters
- g. Confidential Agenda Item: to consider NALC National Salaries Pay Scale Increase Agreement for Clerk

11. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting - **Tuesday 6th February 2024** at 7.30pm