



## To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 2<sup>nd</sup> April 2024 at 7.30pm in the Committee Room, Offham Village Hall**

*Lynne Mackie*

Lynne Mackie, Parish Council Clerk

Date of Issue: 25<sup>th</sup> March 2024

### AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES:** To receive and approve the Minutes of the Meeting held on 5<sup>th</sup> March 2024 for signature
3. **EXTERNAL REPORTS:**
  - a. County Councillor
  - b. Borough Councillors
  - c. Police
  - d. Speedwatch
  - e. Village Hall, Primary School
4. **PLANNING AND LICENSING:** (available to view at [www.tmbc.gov.uk](http://www.tmbc.gov.uk) or [www.kent.gov.uk](http://www.kent.gov.uk))
  - a. New Applications  
**24/00429/PA - 1 Quintain Villas, The Green** - External alterations to create a single mono-pitched roof over existing rear extensions with roof lights above, changes to fenestration and other associated works
  - b. Approvals
    - i. **TM/21/1259/RVAR - Land at Offham Landfill Site** - Details of a Permissive Footpath (Condition 8), Construction Management Plan (CMP) (Condition 9), Landscape and Ecological Management Plan (LEMP) (Condition 10) and Planting Details (Condition 12) pursuant to planning permission TM/21/1259
    - ii. **TM/23/01820/RD – Cold Store East Of The Applehouse, Aldon Lane** - Details of Condition, 3 (Materials), 4 (Noise Assessment), 6 (Soft and Hard Landscaping and boundary treatment) and 7 (Parking Space surfacing and drainage) submitted pursuant to planning permission TM/22/02842/FL (Demolition of existing cold stores and erection of a two storey, two bedroom dwelling, office/store and garage)
  - c. Refusals
  - d. Any other Matters and Licensing Matters
    - i. To consider a Neighbourhood Plan
    - ii. **24/00310/PA - Godwell Oast, Church Road** - Submission of Details Reserved by Condition - Details of Conditions 2 (Materials), 3 (Landscaping boundary treatment), 5 (Refuse details), 6a (Site investigations), 6b (Remediation scheme), 9 (Recycling details), 10 (Bat boxes details) & 11 (Watching brief) submitted pursuant to planning permission TM/22/00606/FL (Conversion of part Barn to 4 bed dwelling, addition of glazed link to existing disconnected Oast Kiln, changes to internal arrangements to existing Barn conversion to dwelling, replacement of all external window and doors, demolition of existing external store and garaging building and replacement with new external store and garaging building). **NO COMMENTS MADE**
    - iii. **24/00322/PA - Land Adjacent Orchard House, Pepingstraw Close**, - Submission of Details Reserved by Condition - Details of conditions 4 (Soft and Hard Landscaping), 5 (Arboriculture) & 7 (Archaeological Field evaluation works) Pursuant to Planning permission TM/20/01954/FL
    - iv. **TM/23/03417 - Blaise Farmhouse, Tower Hill** - Demolition of existing bungalow, Annex and garage. Replace with a two storey 5- bedroom dwelling, and basement, to include associated landscaping. **APPLICATION WITHDRAWN**
5. **PARISH COUNCILLOR REPORTS:**
  - a. Blaise Farm:
    - i. Quarry
    - ii. IVC Waste Management
    - iii. AD Plant
  - b. Offham Landfill Site and Offham Solar Park
6. **MATTERS ARISING**
  - a. To consider Parish Council Vacancy

- b. To note KCC grant for 58 & 70 bus service
- c. To receive update about Highways Improvement Plan
- d. To note Aldon Lane Road Closure 9<sup>th</sup> April 2024
- e. To consider request to use Cosgrave Field 25.07.25
- f. To note new Parish Council address: Offham Village Hall, Church Road, Offham, West Malling, ME19 5NY
- g. To consider and approve change of date of October meeting

**7. OPEN FORUM - Public Participation Session**

**8. MONTHLY CHECK-LIST**

- a. To note any Highways, Footpaths and Footways problems ([www.kent.gov.uk/roads-and-travel/report-a-problem](http://www.kent.gov.uk/roads-and-travel/report-a-problem))
- b. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- c. To receive update - Phase 1 Recreation Ground and TMBC S106 Funding
- d. To receive update - Phase 2 Enclosed Play Area Refurbishment
- e. Wellbeing
- f. 2025 Fund Raising Calendar

**9. EVENTS.** To receive reports on past events and to discuss events coming soon

- a. Annual Parish Meeting 05.04.24
- b. Race Night with Malling Lions 27.04.24
- c. Offham May Day 04.05.24
- d. Offham Society Lazy Sunday Jazz 30.06.24
- e. Offham Garden Safari 14.07.24
- f. Shedettes (every Tuesday) and Mens Shed (every Thursday) - 10am, Kings Arms

**10. FINANCIAL INFORMATION**

- a. To receive bank statements, consider and approve financial statements for signature and monitor budget
- b. To consider and approve invoice payments
- c. End of Year Audit Update (AGAR) 2023-2024

**11. AGENDA ITEMS FOR NEXT MEETING**

Date of Next Monthly Meeting - **Tuesday 7<sup>th</sup> May 2024** at 7.30pm