



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 8th October 2024 at 7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 2nd October

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the Meeting held on 3rd September 2024 for signature
3. **TO CONSIDER PARISH COUNCILLOR VACANCY AND CO-OPTION**
4. **EXTERNAL REPORTS:**
 - a. County Councillor
 - b. Borough Councillors
 - c. Police
 - d. Village Hall, Primary School, Offham Society
5. **MATTERS ARISING**
 - a. To discuss Public Rights of Way, LJ Betts Farm
 - b. To receive update about Highways Improvement Plan
 - c. To consider Green Credentials
 - d. To consider Annual Parish Meeting 2025
 - e. To consider KALC Community Award and OPC Village Award
 - f. To note new street Name – Moorlands View
6. **OPEN FORUM - Public Participation Session**
7. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm (Liaison Meeting tbc)
 - i. Quarry
 - ii. IVC Waste Management
 - iii. AD Plant
 - b. Offham Landfill Site and Offham Solar Park
 - c. Speedwatch (FS)
 - d. Maintenance Contract (AM)
 - e. Community Emergency Resilience Plan (JA)
 - f. Fire Hydrant Checks in the Village
 - g. Dog Mess Signs and the Dog Fouling Campaign (JA)
 - h. Wellbeing (FS)
 - i. 2025 Fund Raising Calendar (SW)
 - j. To discuss Quintain repairs and maintenance
 - k. To consider Parish Council Projects (ST)
8. **PLANNING AND LICENSING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
 - i. **24/01470/PA - Tree Notification Conservation Area - Aldon Farmhouse, Aldon Lane** - Acer, which as died from honey fungus, remove and replace with a semi-mature crab apple (14.10.24)
 - ii. **24/01463/PA - Comp Corner, Seven Mile Lane** -Conversion of existing outbuildings into Office/Gym and Entertainment Room (14.10.24)
 - b. Approvals
 - c. Refusals
 - d. Any other Matters and Licensing Matters
 - i. **24/01372/PA - Blaise Farmhouse, Tower Hill** - Demolition of existing bungalow and outbuilding. Replacement dwelling, and associated landscaping (25.09.24)
 - ii. **24/01304/PA - Orchard Place, Teston Road** - s73 application to vary condition 2 of planning permission TM/07/01124/FL to allow 3 further mobile homes with day rooms. (30.09.24)
 - iii. **24/01369/PA - Kingscot, Tower Hill** -Details of Condition 3 ((a) Notated elevations and floor plans and detailed specification for removal of modern floors and wall coverings and details of

- making good exposed surfaces, (b) Method statement for removal of stone fire surround cladding, (c) Specification for timber beam cleaning, (d) Details of roof light, (e) Roof structure and first floor wall plan) Submitted pursuant to planning permission TM/22/02874/LB (Listed Building Application: Demolition of existing single storey side extension and replacement two storey side extension. Internal alterations, refurbishment, conservation and repair works to listed building. Replacement of asbestos garage roof, new driveway gate and associated landscaping. Demolition of existing shed and replacement single storey detached (30.09.24)
- iv. To discuss Planning Policy Statement, Neighbourhood Plan and Neighbourhood Priority Statement

9. MONTHLY CHECK-LIST

- a. To note any Highways, Footpaths and Footways problems (www.kent.gov.uk/roads-and-travel/report-a-problem)
- b. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Quintain, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- c. To discuss Calendar of Village Maintenance Works by Parish Council

10. EVENTS. To receive reports on past events and to discuss events coming soon

- a. KALC – Advanced Planning Topics for Local Councils – 17.10.24 (ST)
- b. KALC – Clerks Conference 12.11.24 (Clerk)
- c. Remembrance Service and Wreath Laying
- d. Lighting the Christmas Tree – 01.12.24
- e. Christingle Service at St Michales – 08.12.24
- f. Carols in the pub – 19.12.24
- g. Shedettes (every Tuesday) and Mens Shed (every Thursday) - 10am, Kings Arms

11. FINANCIAL INFORMATION

- a. To receive bank statements, consider and approve financial statements for signature and monitor budget
- b. To consider and approve invoice payments
- c. To discuss and approve annual donation towards refreshments for Lighting of the Tree and Carols in the Pub
- d. To approve purchase of wreath for Remembrance Service
- e. To consider and approve updated Fixed Asset Register and note insurance renewal (01.10.24)

12. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting – **Tuesday 5th November 2024** at 7.30pm