



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 4th February 2025 at 7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 29th January 2025

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the Meeting held on 14th January 2025
3. **TO CONSIDER PARISH COUNCILLOR VACANCY AND CO-OPTION**
4. **EXTERNAL REPORTS:**
 - a. County Councillor
 - b. Borough Councillors
 - c. Police
 - d. Village Hall, Primary School, Offham Society
5. **PLANNING AND LICENSING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
 - b. Approvals
 - i. **24/00167 - Orchard House, Pepingstraw Close** - Submission of Details Reserved by Condition - Details of condition 2 (external materials), 3 (finished levels) , 8 (bin store) and 9 (external Lighting) submitted pursuant to planning permission TM/20/01954/FL (Demolition of the existing dwelling and the erection of four detached dwellings together with associated parking, access and landscaping)
 - c. Refusals
 - i. **21/02922/FL - White Ladies, Teston Road** - Proposal: Demolition of existing building and construction of 3 no. detached residential dwellings with associated access arrangements (Resubmission of application TM/21/01539/FL)
 - d. Any other Matters and Licensing Matters
 - i. **24/01889/.**
 - ii. To discuss Planning Policy Statement, Neighbourhood Plan and Neighbourhood Priority Statement
6. **MATTERS ARISING**
 - a. To receive any updates about Highways Improvement Plan
 - b. Government Devolution White Paper
 - c. To receive update on Change of Address for Parish Council with Land Registry
 - d. Request to use Village Green for Offham May Day – 03.05.25
 - e. Request by Offham Society to use Cosgrave Field for Jazz Event – 13.07.25
7. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm (Liaison Meeting tbc)
 - i. Quarry
 - ii. IVC Waste Management
 - iii. AD Plant
 - b. Offham Landfill Site (FCC Environment) and Offham Solar Park (Infinis)
 - c. Speedwatch (FS)
 - d. Community Emergency Resilience Plan
 - e. Fire Hydrant Checks in the Village (all)
 - f. To discuss Quintain repairs and maintenance (ST)
 - g. To consider Parish Council Projects (all)
8. **MONTHLY CHECK-LIST**
 - a. To consider Highways, Footpaths, Bridleways and Footways (www.kent.gov.uk/roads-and-travel/report-a-problem), <https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>)

- b. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Quintain, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees
- 9. EVENTS.** To receive reports on past events and to discuss events coming soon
- a. Race Night – 29.03.25
 - b. May Day – 03.05.25
 - c. Offham Parish Council Annual Parish Meeting – 09.05.24
- 10. OPEN FORUM** - Public Participation Session
- 11. FINANCIAL INFORMATION**
- a. To receive bank statements, consider and approve financial statements for signature and monitor budget
 - b. To consider and approve invoice payments
 - c. The Pensions Regulator: workplace pensions re-enrolment
 - d. To approve appointment of Internal Auditor for 2024-2025
- 12. CONFIDENTIAL ITEM**
- a. To consider and Approve Employers contribution to Clerks' pension
- 13. AGENDA ITEMS FOR NEXT MEETING**
Date of Next Monthly Meeting – **Tuesday 4th March 2025** at 7.30pm