



To all members of Offham Parish Council

You are hereby summoned to attend a meeting of Offham Parish Council on **Tuesday 1st April 2025** at **7.30pm in the Committee Room, Offham Village Hall**

Lynne Mackie

Lynne Mackie, Parish Council Clerk

Date of Issue: 26th March 2025

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.** To receive apologies for absence and declarations of pecuniary and non-pecuniary interest.
2. **MINUTES.** To receive and approve the Minutes of the Meeting held on 4th March 2025
3. **TO CONSIDER PARISH COUNCILLOR VACANCY AND CO-OPTION**
4. **EXTERNAL REPORTS:**
 - a. County Councillor
 - b. Borough Councillors
 - c. Police
 - d. Village Hall, Primary School
5. **PLANNING AND LICENSING:** (available to view at www.tmbc.gov.uk or www.kent.gov.uk)
 - a. New Applications
 - b. Approvals
 - i. **25/00158/PA - Teston Cottage, Teston Road** - Tree Notification Conservation Area - T1/T2 Maple, Prune to previous starting 4.5m to 3m T3 Purple Plum, Prune to previous starting 6m to 5m
 - ii. **24/00209 - Stocketts, Aldon Lane** - Removal of small section of modern boundary wall and enlargement of driveway to allow vehicle maneuvering
 - iii. **25/00189/PA - Barn Cottage, Seven Mile Lane**, - Part 1 Class A (Prior Approval) - Prior Notification for Larger Home Extension (Part 1 Class A): Single storey rear extension to a depth of 5.0m, maximum roof height of 3.70m, and eaves height of 3.0m (Prior Approval Not Required)
 - c. Refusals
 - d. Any other Matters and Licensing Matters
 - i. **25/00343/PA - LAND ADJACENT ORCHARD HOUSE, Pepingstraw Close**- Non-Material Amendment to planning Permission TM/20/01954/FL. For the erection of new entrance gates and accompanying pillars in lieu of the existing gates and pillars (PC Not consulted)
 - ii. **25/00338/PA - 23 Pepingstraw Close** - Lawful Development Certificate Proposed: Extension of current single dropped kerb into a double length dropped kerb to match our double garage (PC Not consulted)
 - iii. To consider and approve appointment of Planning Consultant, and accept quotation for work, to prepare a Planning Policy Statement/Priority Statement
 - iv. To consider and approve village questionnaire
6. **MATTERS ARISING**
 - a. TMBC – Parish Infrastructure Statement 2025
 - b. To consider quotes for Recreation Ground Fencing
 - c. To consider Dog Fouling Campaign
 - d. KCC Licence To Cultivate – Gateways at Spadework and Aldon Lane
 - e. Local Government Reorganisation and Devolution
 - f. To receive any updates about Highways Improvement Plan
7. **PARISH COUNCILLOR REPORTS:**
 - a. Blaise Farm (Liaison Meeting tbc)
 - i. Quarry
 - ii. IVC Waste Management
 - iii. AD Plant
 - b. Offham Landfill Site (FCC Environment) and Offham Solar Park (Infinis)
 - c. To discuss Quintain repairs and maintenance (ST)
 - d. Wellbeing (FS)
 - e. Speedwatch (FS)
 - f. Community Emergency Resilience Plan

- g. To consider Diary of Village Works
- h. To consider Parish Council Projects (all)

8. MONTHLY CHECK-LIST

- a. To consider Highways, Footpaths, Bridleways and Footways (www.kent.gov.uk/roads-and-travel/report-a-problem), <https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>
- b. To receive reports about Parish Property and Land including The Pond, Village Green, The Pound, Quintain, Cosgrave Field, Recreation Ground, Play Area, Book Box, Defibrillator, Speed Indicator Devices, Trees

9. EVENTS. To receive reports on past events and to discuss events coming soon

- a. Race Night – 29.03.25
- b. Offham Village Hall AGM – 07.04.25
- c. KALC Meeting with Kent Police and Crime Commissioner – 29.04.25
- d. KCC – Election of County Councillors – 01.05.25
- e. May Day – 03.05.25
- f. Offham Parish Council Annual Parish Meeting – 09.05.24
- g. Offham Society Lazy Jazz in Cosgrave Field -13.07.25

10. OPEN FORUM - Public Participation Session

11. FINANCIAL INFORMATION

- a. To receive bank statements, consider and approve financial statements for signature and monitor budget
- b. To consider and approve invoice payments
- c. End of Year Audit Update (AGAR) 2024-2025
- d. To consider End of Year Financial Statement 2024-2025
- e. The Pensions Regulator: workplace pensions re-enrolment

12. AGENDA ITEMS FOR NEXT MEETING

Date of Next Monthly Meeting – **Tuesday 6th May 2025** at 7.30pm